



United States Department of the Interior

BUREAU OF RECLAMATION
Washington, D.C. 20240

IN REPLY REFER TO:

84-56000
RIM-1.10

MAY 31 2006

Dear Reclamation Stakeholder:

Subject: Improved access to the Reclamation Manual on the Internet

In the recently published *Managing for Excellence* Action Plan, the Bureau of Reclamation committed to make its policies and directives and standards readily available on the Internet.

The Reclamation Manual consists of a series of policy and directive statements that collectively are designed to assign program responsibility and authority, and to establish and document consistent, Reclamation-wide methods of doing business. The Reclamation Manual constitutes official Reclamation-wide policy.

We have recently taken steps to increase the ease of access and use for the Reclamation Manual online. On the Reclamation Internet home page (<http://www.usbr.gov>) there is a link to the Reclamation Manual on the right side under the "Are you looking for...?" heading. Alternatively, you can link directly to the Reclamation Manual home page at <http://www.usbr.gov/recman>.

We encourage you to become familiar with the Reclamation Manual, as it provides a great deal of information on how Reclamation administers programs that may affect your organization. We encourage you to use the link provided on the Reclamation Manual homepage to give us any comments and suggestions for improvement. If you have any questions regarding the Reclamation Manual, please contact Ms. Shannon Kerstiens at 303-445-2894 or skerstiens@do.usbr.gov.

Sincerely,

William E. Rinne
Acting Commissioner